# How to book online

for North West Private Hospital

We aim to ensure your admission process runs smoothly, and everything is ready for you when you arrive at Reception on the day of your admission.

To help us achieve this we ask that you let us know as soon as possible that you are coming into hospital.

## You can do this by:

Visiting us online at; **www.northwestprivatehospital.com.au** and completing the online admission form. This will take approximately 35 minutes for your first admission. You will receive an email from us to confirm we have received your information.

We will contact you if we need to clarify any information related to your personal health or health fund cover.

If you have any queries or are unable to book in online please don't hesitate to contact our Pre-Admission team on the numbers below:

Phone 07 3246 3150 Fax 07 3246 3169



- New online admission process for patients
- Launched at North West Private Hospital
- Access via hospital website button on home page
- Collects patient details & medical history
- Secure network protects privacy
- Average completion time: 30-35 minutes



## Step 1





## Step 3

#### **Your Health Portal**

- Login via email and user entered password
- Retains copies of admission forms
- Auto completion after first completed form
- Manage multiple family members under one account
- User and system messages



## Step 4

### **General & Maternity Admission Forms**

#### **Maternity Form**

